



**MANUAL**

**EHFAMILY PORTAL**

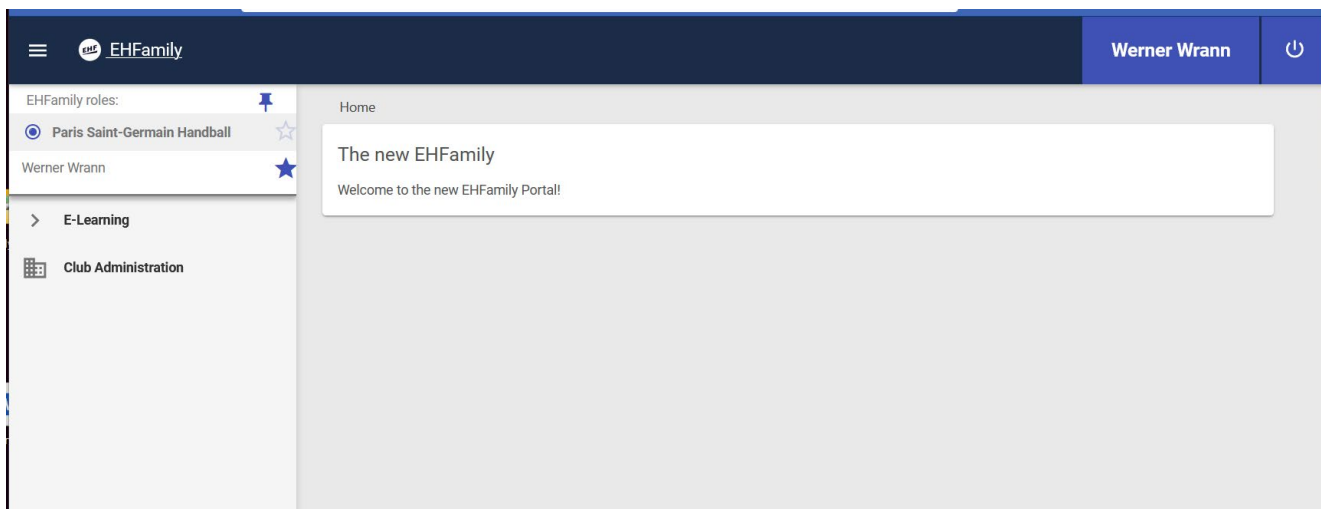
**Setting up – Match Video Uploader**

## Setting up MATCH VIDEO UPLOADER

Dear user manager, in the following slides preview, we are showing you, how to set up Match Video Uploader.

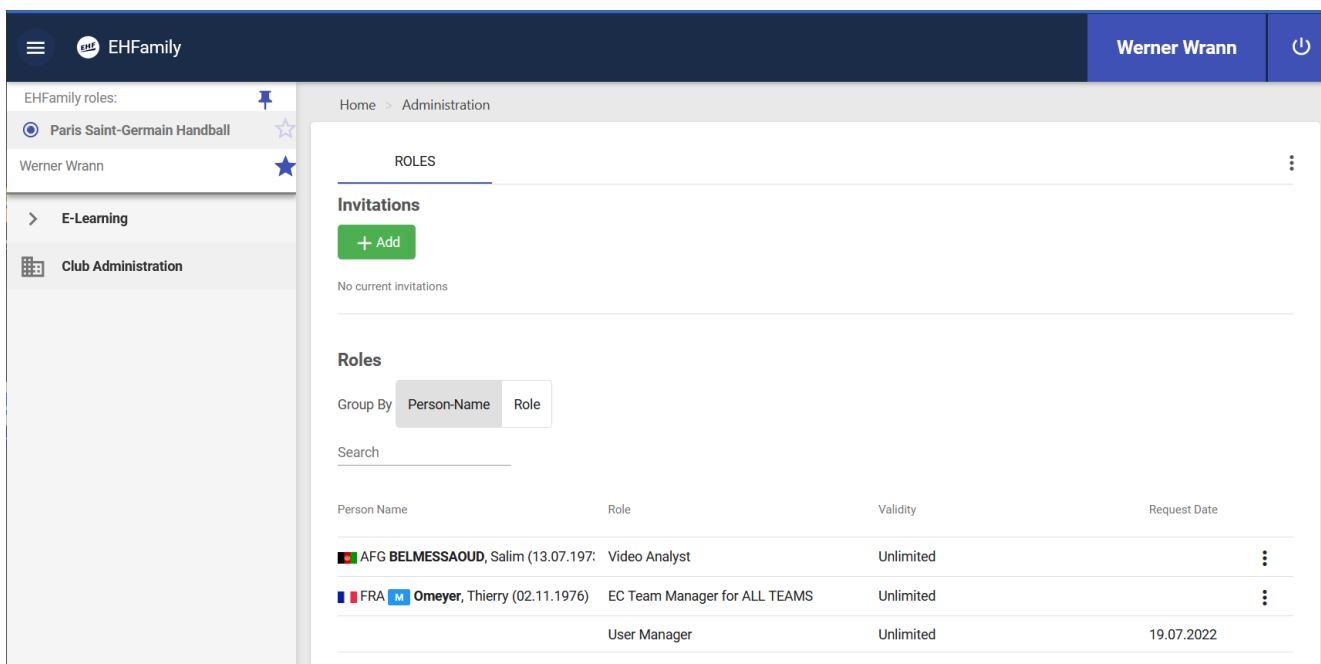
## Start screen

Please open your personal EHFamily, and your role for your club as shown.



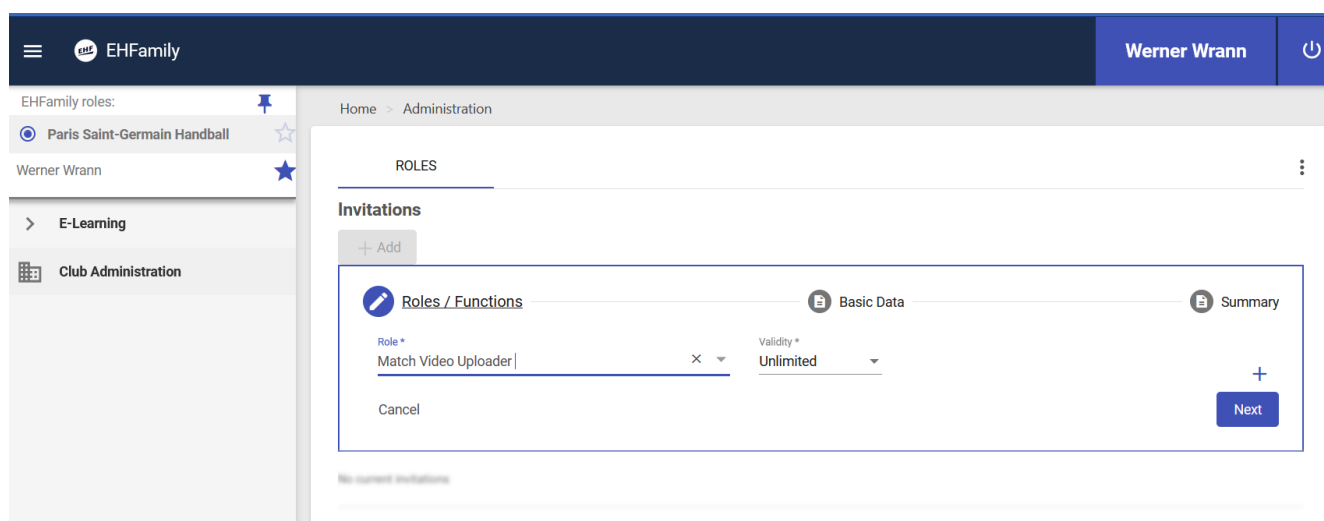
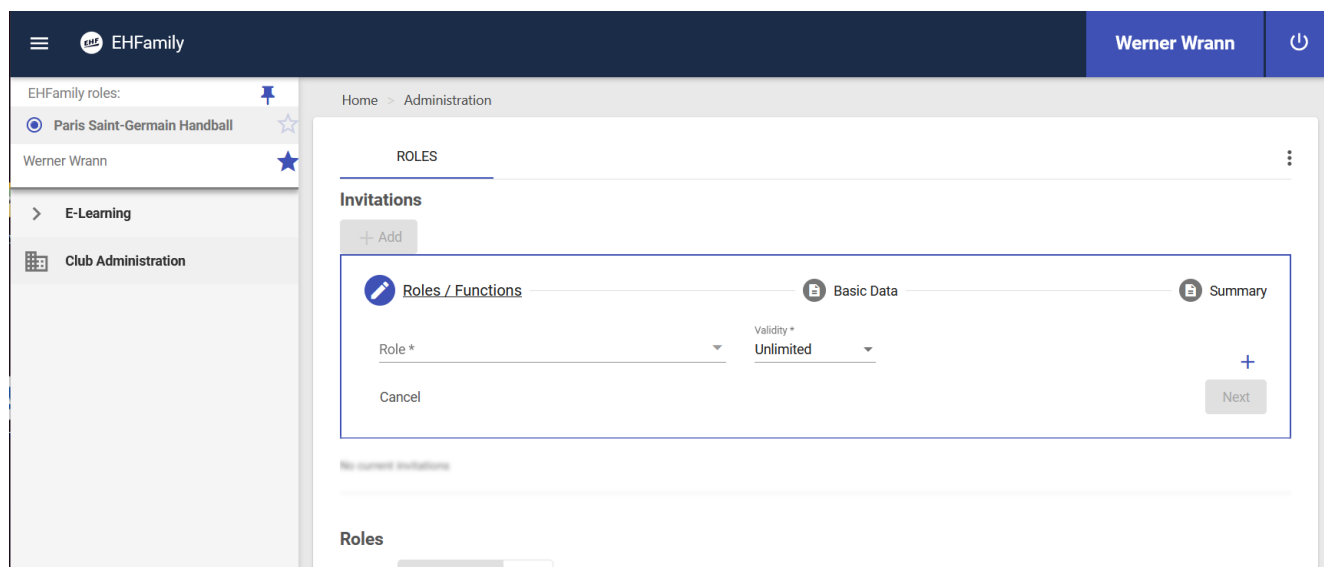
## Opening Club Administration

After opening Club Administration click here on the green “+ ADD” button as shown below



# Invite your new Match Video Uploader

In “Roles / Function” search for “Match Video Uploader”



After that, please click on “Next” and in the following screen, please provide all personal information of your new “Match Video Uploader”.

EHFamily roles:

- Paris Saint-Germain Handball
- Werner Wrann

Home > Administration

ROLES

Invitations

+ Add

Roles / Functions Basic Data Summary

Role\* Match Video Uploader Validity\* Unlimited

Nationality / Nationalité / Staatsangehörigkeit Kosovo

Surname / Nom / Name\* Max

Given Name(s) / Prénom(s) / Vorname(n)\* Muster

Sex / sexe / Geschlecht Male Date of birth / Date de naissance / Geburtsdatum 14.03.1984

Cancel Next

No current invitations

After doing this, please click on “Next” and add the personal email address, please.

EHFamily roles:

- Paris Saint-Germain Handball
- Werner Wrann

Home > Administration

ROLES

Invitations

+ Add

Roles / Functions Basic Data Summary

Role\* Match Video Uploader Validity\* Unlimited

Nationality / Nationalité / Staatsangehörigkeit Kosovo

Surname / Nom / Name\* Max

Given Name(s) / Prénom(s) / Vorname(n)\* Muster

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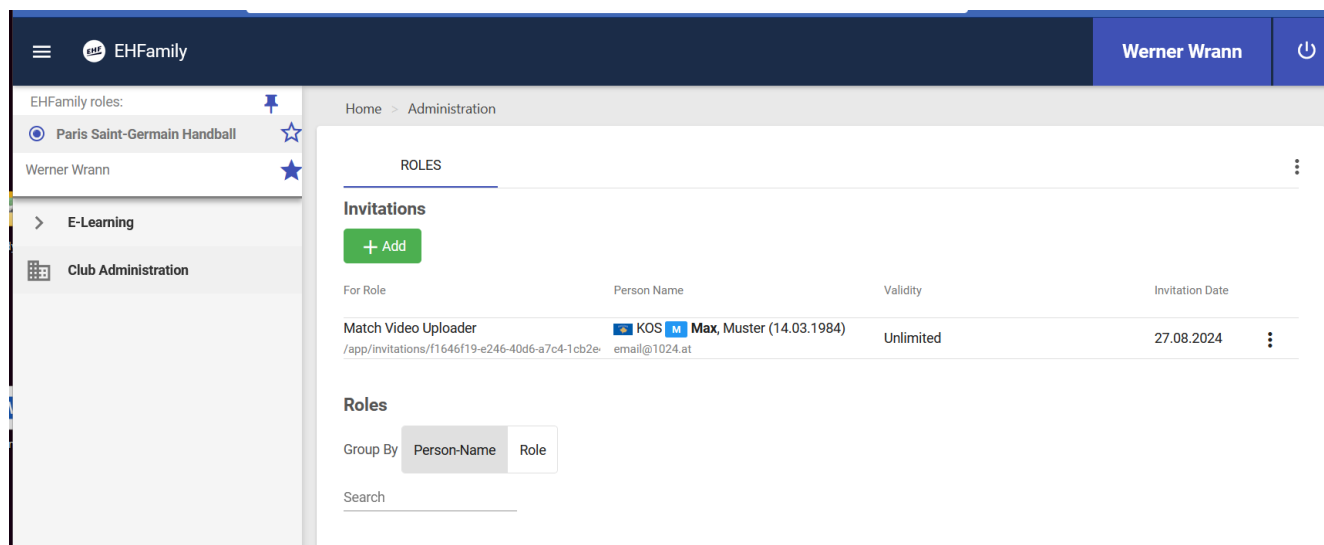
E-Mail Address\* email@1024.at

Cancel Send invitation(s)

No current invitations

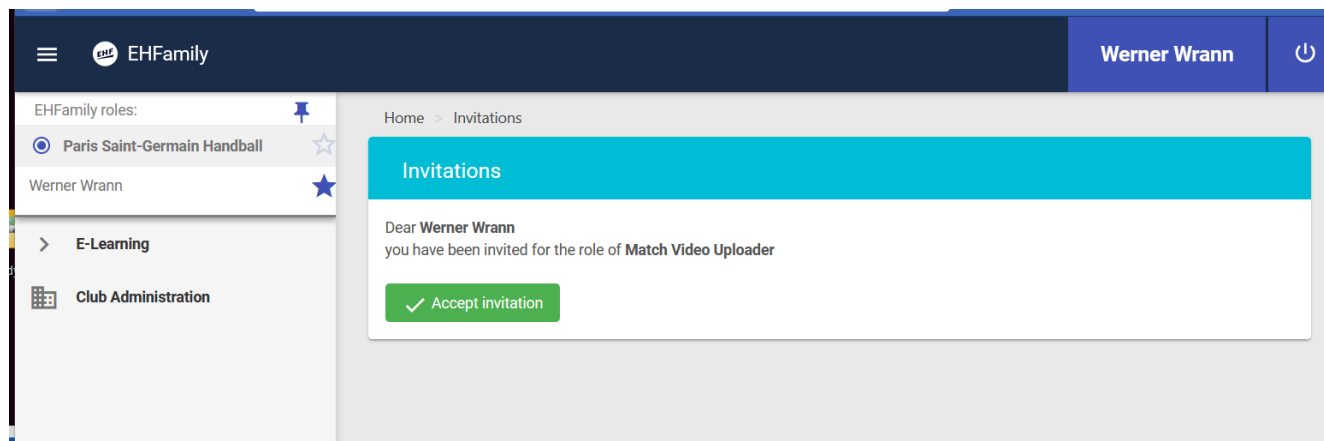
By pressing “Send invitation(s)”, an email will be sent to this address. The recipient has to accept this mail and can then enter the personal EHFfamily, whether with his known credentials, or a new created user.

In the following screen you can see the new invitation made.



## Invitation screen for the “new” MATCH VIDEO UPLOADER

In this screen the new Match Video Uploader has to accept the new role inside the personal EHFfamily.



### Reminder!

We would like to inform you once again, that the teams are obliged to set up VIDEO MATCH UPLOADER for the European League – Qualification Rounds and the European Cup – Full Competition, to upload the Home Game Matches.  
In case of any question, please do not hesitate to contact our support:  
itsupport@eurohandball.com  
+43-180 151 800

Thank you for your support!

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